

**Our Lady of Mt. Carmel Finance Council Minutes**  
**13 December 2012, 6:30 AM**  
**Christ Our Hope Office, Protivin**

| <b>Attendance:</b> |                   |         |         |        |        |  |
|--------------------|-------------------|---------|---------|--------|--------|--|
| Term               | Member            | Office  | 20 Sept | 13 Dec | 28 Feb |  |
| 2016               | Renea Huinker     | Chair   | A       | P      |        |  |
| 2014               | Dianne Blazek     | Vice C. | P       | P      |        |  |
| 2016               | Joyce Mueterthies | Sec.    | P       | P      |        |  |
| 2015               | Mark Mueterthies  |         | P       | A      |        |  |
| 2013               | Joe Scally        |         | P       | P      |        |  |
| 2017               | Steve Lynch       |         | P       | P      |        |  |
| 2015               | Tom Brincks       |         | A       | P      |        |  |
|                    |                   |         |         |        |        |  |
|                    |                   |         |         |        |        |  |

Others in attendance:

Rev. Nick March – Pastor

Sinclair Ender – Business Manager

Opening prayer / Recitation of the parish’s mission statement

Meeting called to order at 6:30 PM.

- The minutes from the 20 September 2012 were approved by consensus.
- The financial statements were review and accepted by consensus.
- Old Business:
  - Rectory Improvements:
    - New heating and cooling units have been installed in the dining room as well as the master bedroom. The Ender’s have reported that the units seem to work well in those two rooms, but not necessarily throughout the whole main and second stories
    - The boiler/ radiators were worked on and are now functioning correctly. The automatic-burper on the boiler was replaced, the pressure on the boiler was reset, and all the radiators throughout the house were inspected and burped. It was discovered that the radiators on the south side of the second story had all been disconnected from the boiler; it is suspected that this is why the Wheelers were having difficulty heating the second floor. The Ender’s have closed off the rooms without heat on the second story.

- Rectory Improvements (cont):
    - New screen doors have been installed on the front porch.
  - Sanctuary Carpet: the carpet in the sanctuary area is starting to bulge, and this was noted on our insurance walk-through. The council has asked Sinclair to gather information on the cost of getting the carpet stretch and repaired for their consideration at the next meeting.
  - Concrete repair: discussion was tabled for the spring
  - Church roof: The roof was inspected.
  - Peeling paint on church rafters: A discussion was held on what to do about the rafters in the church. No action was taken at this time.
  - Rectory windows: discussion of the rectory windows and repair/ replace has been tabled until the spring.
  - Risk Management report was submitted to the Archdiocese, as required, following the insurance walk-through in July.
- New Business
    - TCS/CFS Taskforce: Fr. March reported that the taskforce had concluded its work and that it had been recommended that the two schools not merge.
    - Cluster council budget adjustment/ parish subsidy adjustments: Fr. March and Sinclair Ender presented changes to the cluster budget that the cluster pastoral council had already reviewed and passed. This will mean an increase in the monthly subsidy stipend to Christ Our Hope; however, the parish will be realizing savings upwards of around \$13,500 a year.
    - Cluster Office restructuring update: The parish offices at Waucoma and Lawler have been closed as of 1 November 2012 and relocated to Protivin. Protivin is now home to all cluster and parish offices. Grace Arens is the secretary now, and Betty Hadecek the bookkeeper for all cluster entities
    - Inventory: Parish-wide inventory is being conducted for record/ and insurance purposes. Sinclair Ender will compile a list of belongings as well as photos.

The meeting adjourned at 8:30 PM.

In the order stated,  
S.C.P. Ender

/scpe