

Discipline Policy

The following Discipline Policy applies to all Light of Christ Faith Formation programs including, but not limited to, Generation of Faith Festivals, Sacramental Preparation Classes, and Youth Ministry sessions.

It is our mission to provide a safe environment where all have the opportunity to learn. This is not possible when one or more students are being disruptive. At the first offense the facilitator/catechist will issue a warning to the student who is being disruptive and be reminded of the proper behavior. If the student continues to be disruptive, he or she will be given a second warning, reminded that at the third offense they will be sent home, and have a writing assignment appropriate for their age and the situation. At the third offense the student will be sent home and the class will be listed as an unexcused absence on the attendance sheet.

The parents or the emergency contact will be contacted immediately when the student is dismissed from class. A parent is expected to come get their child, unless they drove themselves. The student will wait outside the classroom for their parent. If this is during a festival with a parent present, the student will join their parent at the festival. At times, certain actions or disruptions may be so grave or dangerous that the teacher can, without other warnings, dismiss the student from class. These would be rare situations in which the catechist feels the presence of that student or their action is a danger to the remainder of the class.

If a student is dismissed from a class, the teacher will write an incident report. The Director of Faith Formation (DFF) will follow up with a call to the parents or guardian. Before the student is allowed to participate in another class, the offender and at least one parent or guardian will have to meet with the DFF to discuss the behavior and what will be done to assure the behavior will not occur again and implement an action plan for future success in the classroom. At least one parent will be expected to attend the class immediately following the class the offense occurred during.

Weather Warning and Other Cancellations

It may be necessary to cancel a festival, sacramental prep class, or other event due to inclement weather.

Events will be cancelled when a Weather WARNING is posted for the time of the event for Chickasaw, Fayette, Howard, or Winne-shiek County.

The **primary** means to communicate cancellations will be with an email or text message to individuals. The cancellation will immediately be placed on the cluster website. Please complete the "Emergency Contact Information" section of the registration form to provide us with needed contact information.

Television: ALL cancellations will appear on *KWWL* (Waterloo) and *KMIT* (Mason City), and on their respective websites.

Radio Stations: Cancellations will also be sent to KCZQ 102.3 in Cresco, KNEI 103.5 in Waukon, KCZE 95.1 in New Hampton, and 104.5 in Decorah.

Weekend events will also be cancelled if Masses are canceled due to inclement weather, or if the Director of Faith Formation feels weather conditions are unsafe for travel.

Weekday events will be automatically cancelled when Turkey Valley cancels school or releases students early for weather related reasons. Events are not cancelled if the school dismisses for warm weather.

Always—please use your own best judgment on whether or not it is safe to travel. Your safety is paramount.

Cancelled GOF festivals may not be rescheduled.